

CAA/NATS RETIRED STAFF ASSOCIATION

(LONDON and HOME COUNTIES BRANCH)

**MINUTES OF THE ANNUAL GENERAL MEETING**

**HELD AT 11.00 ON 27th APRIL 2022 via ZOOM**

**ATTENDEES**

##### Robin Ablett, Roy Cadoux, Paul Clayton (Hon. Secretary), John Coulson, Bruce Critchley (Hon Treasurer), Richard Dupee, Ian Johnson (Hon. Communications Officer), Dave Pearson, Ian Small, Paul Vidler, Richard Wright (Chairman)

**1. OPENING BY THE CHAIRMAN**

The Chairman welcomed members to the 2022 Annual General Meeting of the Branch and explained that the Meeting was being held via ZOOM because a suitable venue could not be found.

The Chairman noted that Paul Artiss had stepped down as Social Secretary and thanked him for the excellent Social Programmes he had produced. He was, however, pleased to report that a successor, Paul Vidler, had been found and a good Social Programme produced.

**2. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

# 3. MINUTES OF THE 2020 AGM and MATTERS ARISING

There were no questions concerning the 2020 Minutes and no matters arising; the Minutes were duly approved.

**4. BRANCH MEMBERSHIP**

The Hon. Secretary reported that the LHC membership had reduced (from 2048 to 1955) and that the number of contributing members and partners had also reduced (from 1156 to 1117). (Secretary’s note: contributing members make up 57% of the total).

# 5. FINANCE REPORT

Bruce Critchley, the Hon. Treasurer gave the Finance Report. He reported that the Branch was solvent and that the finances were in balance. Two events - Secret London Walk and Tour of Biggin Hill Museum – were held in 2021. The walk made a moderate loss being impacted by Covid but was nevertheless considered to be worth holding, whilst the Museum event made a small surplus. Several members arrived late at the Museum event having been delayed by the actions of Extinction Rebellion.

Bruce thanked Robin Ablett for his rigour in the scrutinising of the Accounts.

There were no other comments on the Accounts and their adoption was approved.

**6. COMMUNICATIONS AND WEBSITE**

Ian Johnson, the Hon. Communications Officer reported that because of Covid there had been little to communicate. However, now that there was a Social Programme the website would be updated.

Ian also reported that he was developing an on-line booking system to make booking easier. However, it was stressed that this was an addition to the current system and members could continue to book via email, post etc. The meeting considered this a good proposal and asked Ian to continue development. The Chairman thanked Ian for his work on this.

Paul Vidler asked for information on the roles and responsibilities of the Treasurer and Social Secretary regarding bookings etc. and the workflow between them – Bruce undertook to send Paul notes on these procedures developed by Paul Artiss. Action : BC

**7. SOCIAL PROGRAMME**

The Chairman said he was impressed with the draft Social Programme and requested that Paul Vidler liaise with Ian Johnson on dates. The Chairman asked Paul to call on other Committee members for help if needed. Action : PV and IJ

In response to Paul Vidler’s query about who were the organisers for other events in the RSA calendar it was stated that – RSA Reunion (Matthew Baines), Post-Christmas Meal (Richard Wright), LHC AGM (Richard Wright and Paul Clayton)

Regarding the popular Christmas Carol event Richard requested Paul investigate further and said that he, Richard, was happy to organise the post-carol supper. Action : PV

# 8. ELECTION OF COMMITTEE MEMBERS and NOMINATION OF ACCOUNTS VERIFIER

The Chairman reported that, apart from Paul Artiss, existing Committee members were happy to remain in post and proposed that Paul Vidler take over as Social Secretary. This was approved.

### Accordingly, the Branch Committee for 2022 comprises:

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Chair: Richard Wright

Hon. Secretary: Paul Clayton Hon. Social Secretary: Paul Vidler

Hon. Treasurer: Bruce Critchley Hon. Communications Officer: Ian Johnson

Robin Ablett kindly agreed to serve a further year as Hon. Accounts Verifier.

.**9. AOB**

The meeting expressed their thanks to Paul Artiss for his work as Social Secretary.

Paul Clayton, Hon. Secretary

May 2022